

WILL COUNTY METROPOLITAN EXPOSITION AND AUDITORIUM AUTHORITY

Date: February 23, 2022

Authority Memo Number **010-2022 February Regular Meeting**

The February 23, 2022 regular meeting of the Will County Metropolitan Exposition and Auditorium Authority Board was held at 15 E. Van Buren Street, Joliet, Illinois 60432. Board Chairman Bob Filotto called the meeting to order at 4:04 pm with a quorum present. Board members and staff were invited to rise for the Pledge of Allegiance to the Flag.

Present: Bob Filotto, Tim Broderick, Donnie Chestnutt, Jeff Pierson, Kathy Trizna

Staff: Val Devine, Jack Erickson, Nicole Hernandez, Christine Sturm

Absent: Jane Condon (excused), Bill Kent (excused), Pat Mudron (excused), David Silverman (excused)

APPROVAL OF MINUTES

Authority Memo Number **005-2022 January 26, 2022 Regular Meeting Minutes**

Discussion and Vote:

The Chairman asked if there were any changes to be made to the January 26, 2022 minutes. No corrections or changes were suggested. The Chair invited further discussion and, hearing none, he called for a voice vote. No opposing votes were expressed. Motion passed unanimously.

Motion: J. Pierson moved and T. Broderick seconded approval of January 26, 2022 minutes.

AYES: Members Filotto, Broderick, Chestnutt, Pierson and Trizna

Nays: None

Absent: Condon, Kent

Public to be Heard Re: Agenda Items – No response.

FINANCIAL REPORTS

Authority Memo Number **006-2022 Operational Bills Paid, Payable and Payable Age Listing**

Discussion and Vote:

Filotto noted that the majority of the money paid out in the January Check Detail were payments to VenuWorks. Chestnutt asked if it could also list the show for clarification. Filotto said it could not but she could sit down with Hernandez and go over a breakdown of the checks if she wanted. On the Accounts Receivable Aging Report, Filotto asked why there were so many items on the report. He wanted to know what they were reflecting. Hernandez said they were deposits for weddings. Chestnutt asked about the \$85.69 credit from Midland Bank. Hernandez said it was a refund from Midland due to a misunderstanding over three checks. Chestnutt also asked about the \$1064.09 for the Operating Engineers Local 399. Hernandez said she has looked into it and is working on it. She said it appeared that Oasis made an error in October of 2019 and withdrew three times the amount that they were supposed to. Hernandez said she has asked for clarification on the amount.

The Chair invited further discussion and, hearing none, he directed roll to be called. Motion passed unanimously.

Motion: D. Chestnutt moved and T. Broderick seconded approval of checks paid in the amount of \$362,006.33.

AYES: Members Filotto, Broderick, Chestnutt, Pierson, Trizna

Nays: NONE

Absent: Condon, Kent

Authority Memo Number **007-2022 Financial Statements**

Discussion and Vote:

Filotto began by pointing out that the YTD Budget was estimated to be a loss of \$193,774 but right now it is a positive \$86,688. He says that building repairs and maintenance were budgeted for \$157,500 but only \$58,650 was spent so far. Also \$129,000 was budgeted for the electrical bill but only \$62,856 has been spent. Hernandez said that the electricity bill has gone down 40% since the energy efficient lights have been installed in the building. Chestnutt asked if the budget for FY22 should be recalculated. She pointed out that the stagehand labor costs were very off (item #4325, pg. 9). Filotto said that he did not see the need since it is a matter of reclassification between accounts. He believes that FY23 should be more accurate.

The Chair invited further discussion and, hearing none, he directed roll to be called. Motion passed unanimously.

Motion: T. Broderick moved and D. Chestnutt seconded approval of the financial statements as presented for January 31, 2022.

AYES: Members Filotto, Broderick, Chestnutt, Pierson, Trizna

Nays: NONE

Absent: Condon, Kent

Filotto told board members that the financial statements for October, November and December were also included in the packet.

The Chair invited further discussion and, hearing none, he directed roll to be called. Motion passed unanimously.

Motion: J. Pierson moved and D. Chestnutt seconded approval of the financial statements for FY22 Q2.

AYES: Members Filotto, Broderick, Chestnutt, Pierson, Trizna

Nays: NONE

Absent: Condon, Kent

Authority Memo Number **008-2022 WRDR FY21 Audit Invoice**

Discussion and Vote:

The Chair said that in the past, the City of Joliet would reimburse WCMEAA after the bill was paid. He said that he feels the invoice should be sent directly to the City. He asked Devine to have WRDR submit the invoice to the City and then she should follow up with the City. He said to be sure that Mudron was informed.

Authority Memo Number **009-2022 Motion to Direct Legal Counsel to Proceed with Action Against Tyus & Assoc.**

Discussion and Vote:

Devine informed the Board that Tyus was given the opportunity to catch up with his rent payments on a timely basis. Hernandez had given him a payment schedule but he has not followed it. Tyus has been a tenant in the building since the 70's and Devine said that she wanted to be respectful of that long-time relationship. Broderick wanted to know how long the rent payments have been sporadic. Devine said for several years but she was being accommodating due to the pandemic. Filotto said that Tyus should be informed that he has 60 to 90 days to pay the bill in its entirety or to move out. Chestnutt suggested that Tyus should be given until May 30th. She said that Tyus should be told of the normal procedures and that the Board is being very generous. Broderick thought that would be fair. The Board agreed to the May 30th deadline.

EXECUTIVE REPORTS

RSTF Report: Ericksen said that the Foundation netted \$93,000 from the Home for the Holidays events. It was an all-time record for that fundraiser. The St. Patrick's Day fundraiser is moving along. The expenses for the event total \$7500. Ericksen has raised \$8500 from sponsorships. Ticket sales are currently at \$1700. Ericksen said he expects it to be a good event. Alpha Media will provide free advertising for the event. Ericksen said that there were five more areas that needed volunteers. He is looking for 15 more people from both Boards to fill the spots. They would not be using Rialto volunteers.

Executive Director's Report: Devine said she received an email from the Joliet American Legion Band. They had a \$1224 expense for their Christmas concert and wanted to be reimbursed. She told the Board that the funding for the event was from interest generated from a \$100,000 donation that was made solely for that purpose. However, due to low interest rates, the interest generated is not covering the cost of the event. Filotto thought that the American Legion Band needed to start charging admission for the concert. He said that the Board needs to share what the earnings are from the fund. Chestnutt felt that the costs of the event needed to be shared with American Legion also. Devine said that she would check the parameters of the agreement and then speak with the Legion. Devine said that the Bridal Expo on Feb. 27th would have 36 vendors. She said they were receiving many inquires about the event. She told the Board that Denise Winfrey, the second vice president from the National Association of Counties (NACo), wanted to feature the Rialto as a showcase by bringing her participants to Will County. It may include about 300 people with food vendors or a show. Winfrey was still lobbying on behalf of the Rialto for County COVID money. Devine said that the updates in the green room are almost finished. The counter-top is the last thing that needs to be installed. She said that she is also looking into having the lights in the dressing room replaced with energy efficient lights. The lights would also turn off when people leave the room. The new walk-in cooler was installed on Feb. 22nd. Ericksen said the cooler area is moving along well. The floor in the room was levelled and the cooler installed. The compressor for the cooler still needs to be delivered. Devine said that since the new bathrooms will affect the area, she confirmed the measurements with DLR. She informed the Board that one of the bartenders was promoted to Beverage Manager. The new manager is hoping to put local beers on sale at future shows. Drink sales from the Philipe Esparza concert totaled \$17,000. Ericksen said that if there were funds left over from the purchase and installation of the walk-in cooler, he would like to buy larger coolers for the other two bars.

Chairman's Report: Filotto reminded Board Members that as part of the audit process, a letter goes to Silverman's law firm along with the Board members' statements of economic interests. He asked everyone to fill out their statements as soon as possible. He said that the forms have drastically changed and can be found on the County's website. Assets greater than \$10,000 should be listed but do not include home values or retirement funds. Filotto told the Board that Kent wanted to look into some more things before beginning the carpet replacement project in the office. He said he is still waiting to hear back from Kent.

Committee Reports: No reports.

PUBLIC TO BE HEARD - None

Motion: The Chairman requested a motion to adjourn the regular meeting. D. Chestnutt moved and T. Broderick seconded the motion.

AYES: Members Filotto, Broderick, Chestnutt, Pierson, Trizna

NAYS: NONE

ABSENT: Condon, Kent

The meeting adjourned at 5:07 P.M.

Minutes respectfully submitted by Christine Sturm, Recording Secretary.

Kathy Trizna, Board Secretary

*Unapproved minutes distributed in Board Packets are subject to change.
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