

WILL COUNTY METROPOLITAN EXPOSITION AND AUDITORIUM AUTHORITY

Date: January 22, 2019

Authority Memo Number **001-2020 December 18, 2019 Regular Meeting Minutes**

The December 18, 2019 regular meeting of the Will County Metropolitan Exposition and Auditorium Authority Board was held at 15 E. Van Buren Street, Joliet, Illinois 60432. Chairman Bob Filotto called the meeting to order at 4:03 P.M. with a quorum present; Board members, staff and the public were invited to rise for the Pledge of Allegiance to the Flag.

Present: Tim Broderick, Donnie Chestnutt, Jane Condon, Bob Filotto, Jeff Pierson, Kathy Trizna and Council Liaison Pat Mudron

Absent: Tom Osterberger

Others:

Staff: Kathleen Arko, Val Devine, Jack Ericksen, Jan Gilligan, Karen Leno, Kris Hernandez, Kristal Hernandez-Ehrman and Nancy Lindmark.

APPROVAL OF MINUTES

Authority Memo Number **001-2019 October 23, 2019 Regular Meeting Minutes**

**Motion:** Chestnutt moved and Pierson seconded approval of the September 25, 2019 minutes as presented.

**Vote:** The Chair asked if there were any corrections to the minutes; hearing none, he requested a motion and second and called a voice vote. Ayes were heard; the Chair then invited opposing votes. None were expressed.

Public to be Heard Re: Agenda Items – No response.

Authority Memo Number **045-2020 November Operational Bills Paid and Payable**

**Motion:** Pierson moved and Broderick seconded approval of accounts paid in the amount of \$507,996.70 and \$96,567.11 payable.

AYES: Members Broderick, Chestnutt, Condon, Pierson, Trizna and Filotto

NAYS:

**Discussion:** The Chair invited questions; all questions were answered. Motion passed.

Authority Memo Number **046-2019 October Financial Statements** – To Place on File

**Motion:** Chestnutt moved and Condon seconded acceptance of financial statements into the minutes.

**Discussion:** The Chair noted balance sheet, page two shows an outstanding payment that is to be cancelled in January, thus resulting in a positive cash flow. The Chair asked if there were any questions. None were asked and the Chair requested a motion. With the motion on the floor, he invited a voice vote. The Chair asked if any were opposed; no one responded. Motion passed.

Authority Memo Number **045-2020 December Operational Bills Paid and Payable**

**Motion:** Chestnutt moved and Condon seconded approval of accounts paid as stated.

AYES: Members Broderick, Chestnutt, Condon, Pierson, Trizna and Filotto

NAYS:

**Discussion:** The Chair reviewed the report which showed a positive balance of \$279,000 and asked if members had any questions. None were asked. The Chair directed roll be called.

Authority Memo Number **046-2019 November Financial Statements** – To Place on File

**Motion:** Pierson moved and Chestnutt seconded acceptance of financial statements into the minutes.

**Motion:** The Chair requested a motion and, with the motion on the floor, called a voice vote: “Ayes” were heard; the Chair invited opposing votes; no one responded. The Chair declared the motion passed.

#### NEW BUSINESS

Authority Memo Number **049-2019 WCMEAA Schedule of 2020 Regular Meetings**

**Motion:** Pierson moved and Broderick seconded approval of the WCMEAA Schedule of 2020 Regular Meetings to be held on the Fourth Wednesday in January through October and on the Third Wednesdays in the months of November and December.

**Discussion:** The Chair requested a motion. With the motion on the floor he called a voice vote: Ayes were heard. The chair invited opposing votes. None was expressed. Motion passed.

#### EXECUTIVE REPORTS

**RST Foundation:** Condon noted that the Foundation Board had met twice in December. She reported the fundraising events were very successful: Lynne Lichtenauer produced the opening night event; Nick Thomas and an orchestra provided music for the event and Joliet Junior College culinary arts students provided refreshments. Devine and staff welcomed over 700 people for an enjoyable evening. ■ Arko announced that all baskets, trees, wreaths and swags were sold; the winners will be announced prior to the end of the events. Ericksen said the items provided were appreciated by guests and staff had a much easier task when the items had to be removed for shows that weren't part of the fundraisers. He added his thanks to the staff who worked diligently throughout the Foundation events. Arko announced the June New York trip is nearly at capacity.

**Executive Director's Report:** Devine reported she had received a very nice note from the Vet Tix Organization that we provide with tickets for use by veterans and their families. ■ Staff: An engineer has submitted his resignation. Rebecca Sweeney had accepted the marketing position and will begin work on January 6th. Kristal Hernandez-Ehrman accepted a bigger Box Office role. Ericksen received a \$5,000 Partner Appreciation donation from Citco. Nancy Lindmark's efforts provided us a second year a Best Banquets award for the second year in a row; Devine added that it isn't an easy task to turn public opinion around. ■ Arko applied for a \$9,300 grant from the Community Foundation of the Fox River Valley for website design and an engineering software program; the grant garnered \$5,000 which was enough to purchase the software. Website design had been planned and was a budgeted expense. ■ The Reels at the Rialto series will be announced; Devine noted that Darcy's commercials are an extra bonus that regular attendees look forward to during the movie series.

**Board Chair:** The Chair informed those present that Jeff Hettrick announced his plan to retire from ComEd and will be leaving the Foundation Board. Hettrick and ComEd brought a lot to the

Foundation: he will be missed. ■ On December 11<sup>th</sup> the Chair and Devine made a presentation to the City Council consisting of a slide show that staff and corporate had prepared. On December 16<sup>th</sup>, he and Jim Roof spoke in support of tax increases for several cultural event organizations. A Council meeting has been scheduled for December 26 when a vote will be taken. ■ The Chair had spoken to Devine and Leno regarding distribution of Board Packet material in a single packet. ■ Due to the VenuWorks / WCMEAA Contract termination in April, the Chair and Devine have discussed putting talking points together. The Chair would be on the committee with Devine and one or two additional Board Member(s) to review the current Contract.

Public to Be Heard – No response.

Adjournment:

**Motion:** Pierson moved and Chestnutt seconded adjournment.

The Chair called a voice vote. There were no dissenting votes; the motion passed unanimously.

The meeting adjourned at 4:56 P.M.

Minutes respectfully submitted by Jan Gilligan, Recording Secretary.

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Kathy Trizna, Board Secretary

*Unapproved minutes distributed in Board Packets are subject to change.  
Approved minutes shall be posted on [www.rialtosquare.com](http://www.rialtosquare.com) /Public Information/Approved Minutes.*