

WILL COUNTY METROPOLITAN EXPOSITION AND AUDITORIUM AUTHORITY

Date: June 27, 2018

Authority Memo Number **026-2018 May 23, 2018 Regular Meeting Minutes**

The May 23, 2018 regular meeting of the Will County Metropolitan Exposition and Auditorium Authority Board was held at 15 E. Van Buren Street, Joliet, Illinois 60432. Chairman Bob Filotto opened the meeting at 4:00 P.M. with a quorum present and welcomed Board members and the public.

Present: Joe Carlasare, Donnie Chestnutt, Jane Condon, Bob Filotto, Tom Osterberger, Jeff Pierson and Council Liaison Pat Mudron

Absent: Kathy Trizna (excused)

Others: Legal Counsel David Silverman, members of the public

Staff: Val Devine, Jack Ericksen, Patti Fitzpatrick, Jan Gilligan, Karen Leno, Micah McDade and Marilyn McSteen

APPROVAL OF MINUTES

Authority Memo Number **022-2018 April 25, 2018 Regular Meeting Minutes**

Motion: Carlasare moved and Chestnutt seconded approval of the minutes, as presented.

Vote: The Chair called a voice vote. "Ayes," as well as, Pierson's abstention were heard. Motion passed.

Public to be Heard Re: Agenda Items

No public comments regarding agenda items were offered. The Chair invited Denise Zielinski, Joliet Public Library's Community Engagement Officer to speak. She thanked the Authority Board and Rialto staff for their support of Star Wars Day and invited Board members to participate in serving lemonade to those attending the event. Members may notify Devine if they're able to do so.

Authority Memo Number **023-2018 Operational Bills Paid and Payable**

Motion: Pierson moved and Chestnutt seconded approval of bills paid and payable March 1 through 23, 2018 in the amount of \$596,671.83, as presented.

AYES: Carlasare, Chestnutt, Condon, Osterberger, Pierson and Filotto

NAYS:

Discussion: The Chair reviewed the Memo, to date, showing \$429,342.05 paid and \$167,329.78 payable for a total of \$596,671.83. The Chair requested a motion and, with the motion on the floor, directed roll be called. Motion passed (see above).

Authority Memo Number **024-2018 Financial Statements** – To Place on File

Motion: Pierson moved and Chestnutt seconded acceptance of financial statements into the minutes.

Discussion: The Chair had reviewed the preliminary 2018-19 Budget and stated efforts are being made to produce a budget that utilizes all information available at this time.

Vote: The Chair called a voice vote, 'ayes' were heard. Motion passed.

OLD BUSINESS

Authority Memo Number **051-2017 Dedicated Funding Source(s) for the Rialto Square Theatre**

Report: The Chair noted David Hales is researching the hotel / motel tax that was, initially, put in place to support the theatre. • Carlasare reported he continues to contact the offices of two legislators who had suggested he request appointments in the hope that his calls will be returned in order to understand these legislators' thoughts on Rialto Square Theatre funding.

Authority Memo Number **015-2018 Review of Executive Session Minutes**

Motion: Condon moved and Chestnutt seconded tabling the review of executive session minutes.

Report: The Chair reported legal counsel had just received the minutes, therefore he requested a motion to table this Memo. With the motion on the floor, the Chair called a voice vote. 'Ayes' were heard. Motion passed.

Authority Memo Number **020-2018 Approval of a Professional Services Agreement with Steven Troy**

Motion: Pierson moved and Condon seconded approval of the contractual agreement with Steven Troy.

AYES: Carlasare, Chestnutt, Condon, Osterberger, Pierson and Filotto

NAYS:

Report: Osterberger summed up the scope of the Agreement, as follows: the attorney will monitor the tenant bankruptcy case and provide advice on the Authority's best course of action in this regard. Legal counsel suggested Devine contact Troy, on an administrative level, to convey information regarding this matter. Motion passed (see above).

NEW BUSINESS: None.

EXECUTIVE REPORTS

RST Foundation: Ericksen reported the events committee had met. Holiday events and movies were confirmed and schedules determined. • McSteen reminded those present that May 24th is the Rialto's 92nd 'birthday'; a fundraising opportunity is in place and has generated donations. She encouraged those present to share information about the fundraiser on social media.

Executive Director's Report: Events: Devine reported four public ticketed events, had a total of 5143 tickets. In addition, three private ticketed theatre events were held, as well as four weddings, a 2-day dance competition, a prom, a recital and three public tours. • VenuWorks has confirmed six shows for the holidays. • At the request of CCP, the ticket lobby will 'go to the dogs' for vaccinations and microchip insertions during a *Paws on 66* event. **Staff:** VenuWorks will hire

bartenders to serve alcohol at the *New Orleans North* and other such events in compliance with liquor license requirements. Operations: The Duchess will be re-lamped using LED lamps, if available. • A steam cleaner will be rented to clean chairs prior to upcoming weddings.
Chairman's Report: None.

Public to Be Heard – No response.

Executive Session

The Chair advised those present that an executive session was required to discuss the status of a professional agreement, as previously discussed, and lease(s). Upon reopening the meeting, the only business that may be addressed are Authority Memo Number 020-2018 (above) and adjournment.

Motion: Osterberger moved and Chestnutt seconded the meeting into executive session to discuss matters of legal counsel and lease(s).

Vote: The Chair called a voice vote. 'Ayes' were heard. No opposing votes were expressed. Motion carried.

Adjournment:

Motion: Chestnutt moved and Condon seconded adjournment.

The Chair called a voice vote. "Ayes" were heard. There were no dissenting votes; the motion passed unanimously. The meeting adjourned at 5:28 P.M.

Minutes respectfully submitted by Jan Gilligan, Recording Secretary

Kathy Trizna, Board Secretary

*Unapproved minutes distributed in Board Packets are subject to change.
Approved minutes will be posted on www.rialtosquare.com /Public Information/Approved Minutes.*